

Dr. George Kirkham and Associates, Inc.

Criminal Justice Consultants • Established 1975

Fee & Expense Policies

Agreement

Site Inspections

I charge a fee of \$300 per hour for site inspections conducted in the tri-county area of Palm Beach, Dade and Broward. Site inspections beyond this area involve a flat fee of \$3,000, plus travel and per diem expenses.

Case Preparation

It is my practice once I have been requested to participate in a case and have agreed to do so to require remittance of a \$8,000 retainer. This retainer fee covers in its entirety whatever research and analysis I may have to engage in to effectively evaluate your case and prepare for trial. Specifically, it encompasses the following: my analysis and evaluation of all relevant case documents; any specialized research which I may conduct or direct my research assistants to conduct; all conference calls and meetings which you may wish to schedule for purposes of discussing the case or obtaining guidance throughout the discovery process. The Retainer does not cover the preparation of written reports and affidavits, which are discussed below. I encourage you to contact me as often as you wish during the development of your case. All communications regarding cases will be with me personally. The retainer is non-refundable.

Reports and Affidavits

I meticulously prepare every written report requested by a client and personally conduct all research required for its preparation. It has been my experience over the years that the thoroughness and quality of my reports often prove helpful in successfully resolving complex litigation. Due to the substantial time normally required to prepare a written report, I will provide your office with an itemized invoice at the rate of \$300 per hour for any requested report. This sum is due and payable in full upon receipt and acceptance of the final report. I utilize the same billing procedure with respect to the preparation of affidavits. Any use of a report or affidavit I have prepared prior to my complete compensation for this service is explicitly prohibited.

Discovery Depositions

My office has the ability to conduct video depositions (as well as virtual 'face-to-face' case conferences) from our location via Polycom, Zoom or Skype.

In the event that opposing counsel wish to depose me in person, they have the option of doing so at my Palm Beach Gardens office or having me travel to another location. I charge a flat fee of \$3,500 for discovery depositions conducted in Palm Beach Gardens. Depositions conducted beyond Palm Beach Gardens involve a flat fee of \$6,000 plus travel and per diem expenses. I require that all deposition fees and expenses be paid in full at the time a deposition is taken. I rely upon the firm with which I am working to communicate my Fee & Expense Policies to opposing counsel.

Mediation Videos

It is my practice to charge a flat fee of \$6,000 for any De Bene Esse videotaped deposition which is intended for use at trial in lieu of my personal appearance. The same flat fee is due if any video or audio product containing my professional opinion is used in lieu of my personal appearance at a trial.

Trial Testimony

In the event that a case is not settled and proceeds to the stage of trial, my fee for expert witness testimony is \$6,000 plus whatever travel and per diem expenses are associated with my court appearance. I will provide your firm with a detailed written invoice reflecting this sum. The full invoice amount must be received prior to my departure for trial.

In the unlikely event that conditions at a trial necessitate my presence for additional days, there will be a flat fee of \$2,500 for each day (or any portion thereof). This sum will be due and payable at the time my appearance.

Trial Cancellation Policy

I normally begin my preparation for trial testimony one week prior to my scheduled appearance. In the event a case is settled or continued during that period of the time I charge a flat cancellation fee of \$2,500. (This covers any preparation work I may have done, as well as any related expenses such as airfare penalties).

Other Professional Services

In cases involving premises liability issues, at your request my office will obtain and compile relevant computer assisted dispatch (CAD) records regarding police calls for service on the property in question, as well as law enforcement reports concerning crime at and around the location. My crime statistician will then develop a concise graphic presentation using this data-- including appropriate tables, graphs, pie charts and explanatory narrative to facilitate my analysis as a criminologist and for your use as an attorney. This service is included as part of my flat case preparation fee.

For many years I have utilized the off-duty assistance of currently employed and highly experienced police command officers to conduct specialized research at my direction, as well as to keep me apprised of the most recent developments in law enforcement technology and procedures. Each of my police research assistants has a special area of expertise: e.g., security and crime prevention measures; use of force, including firearms and intermediate weapons such as the Taser, ASP and OC spray; SWAT and hostage negotiation; handling crisis calls involving emotionally disturbed persons (EDPs); personnel selection and training standards; criminal investigation protocols; arrest and jail custodial procedures.

My professional resources also include the following:

- 3 licensed private investigators with extensive police & security experience.
- A crime prevention/private security specialist certified to conduct lighting measurements with a calibrated instrument and to diagram the spatial distribution of illumination.
- A certified senior police crime data analyst and statistician

Participation in Mediation Videos

I charge \$300 per hour for video appearances and related preparation activity. My office will submit an itemized invoice for such services, which is due and payable at the time they are rendered.

ANY OFFICIAL LISTING OR DESIGNATION OF ME AS AN EXPERT IN A CASE WITHOUT MY EXPRESS PERMISSION AND FORMAL RETENTION IS STRICTLY PROHIBITED

I understand and accept the above terms and conditions relative to Dr. Kirkham's professional services.

SIGNATURE

DATE

PRINTED NAME